



# APPLICATION FOR EMPLOYMENT

<b>PLEASE COMPLETE PAGES 1-3</b>	DATE: _____
Name _____ <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Last</span> <span>First</span> <span>Middle</span> <span>Maiden</span> </div>	
Present address _____ <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Number</span> <span>Street</span> <span>City</span> <span>State</span> <span>Zip</span> </div>	
How long at present address? _____ Social Security No. _____ - _____ - _____	
Telephone (____) _____ If Under 18, please list age _____	
Position applied for _____ and salary desired _____ (Be specific) When are you available to start working? _____ How many hours can you work weekly? _____ Do you need to give notice to your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Employment Type desired (check one) <input type="checkbox"/> Full Time Only <input type="checkbox"/> Part Time Only <input type="checkbox"/> Full or Part Time <input type="checkbox"/> Temporary Shift desired (check one) <input type="checkbox"/> Day Shift <input type="checkbox"/> Night Shift <input type="checkbox"/> Weekend Shift	
Have you ever worked for this company before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? _____	
Are you a citizen of the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, are you legally allowed to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>EDUCATION</b>					
TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE	GRADUATED?
High School					<input type="checkbox"/> Yes <input type="checkbox"/> No
College					<input type="checkbox"/> Yes <input type="checkbox"/> No
Bus. or Trade School					<input type="checkbox"/> Yes <input type="checkbox"/> No
Professional School					<input type="checkbox"/> Yes <input type="checkbox"/> No

<b>HAVE YOU EVER BEEN CONVICTED OF A FELONY CRIME?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. Use separate sheet if necessary.
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<b>DO YOU HAVE A DRIVER'S LICENSE?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No What is your means of transportation to work? Driver's license number _____ State of issue _____ <input type="checkbox"/> Operator <input type="checkbox"/> Commercial (CDL) <input type="checkbox"/> Chauffeur Expiration date _____
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<b>MILITARY</b> <b>HAVE YOU EVER BEEN IN THE ARMED FORCES?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>ARE YOU NOW A MEMBER OF THE NATIONAL GUARD?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Specialty _____ Date Entered _____ Discharge Date _____
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**WORK EXPERIENCE – Summarize your special skills or qualifications:**

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Can you set up machining equipment?  Yes  No If so, which type(s)?

Can you program machining equipment?  Yes  No If so, which type(s)?

**Most Recent Work Experience** Please list your most recent work experience. If you were self-employed, please give firm name.  
**Attach additional sheets if necessary.**

Name of employer	Name of last supervisor	Employment dates	Pay or salary
Address City, State, Zip Code		From	Start
		To	Final
Phone number	Your last job title		
Reason for leaving (be specific):			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Name: _____ Phone #: _____			

**Past Work Experience** Please list your second most recent work experience in the **past five years**. If you were self-employed, please give firm name. **Attach additional sheets if necessary.**

Name of employer	Name of last supervisor	Employment dates	Pay or salary
Address City, State, Zip Code		From	Start
		To	Final
Phone number	Your last job title		
Reason for leaving (be specific):			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Name: _____ Phone #: _____			



## APPLICATION FOR EMPLOYMENT

**Past Work Experience**

Please list your third most recent work experience in the **past five years**. If you were self-employed, please give firm name. **Attach additional sheets if necessary.**

Name of employer	Name of last supervisor	Employment dates	Pay or salary
Address		From	Start
City, State, Zip Code		To	Final
Phone number	Your last job title		
Reason for leaving (be specific):			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, Name:	Phone #:

Did you complete this application yourself  Yes  No      If not, who did? \_\_\_\_\_

### APPLICATION FORM WAIVER – PLEASE READ CAREFULLY

In exchange for the consideration of my job application by Performance Machine Technologies (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of the Company, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /General Manager of the Company. Both the undersigned and the Company may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that the Company has an Employee Manual which outlines various policies, including drug and alcohol use. I further understand that consent to and compliance with such policies is a condition of my employment.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

**Signature of applicant:**

**Date:**

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

**Thank you for completing this application form and for your interest in our business.**